

### **Kentucky High School Athletic Association**

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

### **MEMORANDUM**

To:

Superintendent, Principal, and Athletic Director

Dawson Springs High School

From:

Brigid L. DeVries. Commissioner

Larry Boucher, Assistant Commissioner.

Date:

June 3, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



### **MEMORANDUM**

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner

DATE: June 3, 2004

RE: 2004 Title IX Forms Submission

P. C.	
School Dawson Springs High School	Reviewed by   Gary W. Lawson
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

	<b>/</b>	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
L	✓ _	T-1 (Summary Program Chart 1)	1	T-41 (Checklist - Overall Interscholastic Program)
		T-2 (Summary Program Chart 2)	1	T-60 (Corrective Action Plan)
L	✓	T-3 (Summary Program Chart 3)	1	T-63 (Interscholastic Survey Results))
	<b>/</b>	T-4 (Summary Program Chart 4)	<b>✓</b>	T-68 (Five Year Summary)
	<b>V</b>	T-35 (Budget Expenses)		

### II. Status

<b>'</b>	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
	Errors have been noted with respect to the following forms:
	The following forms were omitted and must be submitted by school representatives:
<b>~</b>	Other Recommendation and Comments:
	<ul> <li>All calculations appear to be correct, and report is well done.</li> </ul>
	<ul> <li>The school appears to be currently meeting the standards established in Test #2 for</li> </ul>
	Opportunities.
	School personnel are to be commended on receiving a 100% return rate on the
	Student Survey.  Much of the information provided on Form T-68 is too vague.



### 2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

APR 122004

(To be submitted by April 15, 2004 along with other required forms)

ne <u>Dawson Springs</u>	High School,	Dawson Springs	, Kentucky
		(Cit	
			n accurate and true representation of the
cts surrounding compil	iance with 20 U.S.C. Sections 1681-	1688, et. Seq. (also ki	nown as Title IX)
certify the fallowin	σ provisions in accordance wit	h recards at the s	chool contained in the permanent
			ollowing tasks. (All boxes must be
necked)	and soot of my miletings mut	o completed the to	morning mains (that boxes and be
□X Established		he high school. (lis	st committee personnel and provide
attachment if no		ro.i	701.1
Name	Address	Phone	Title
Teresa Ashby	Box 172, Lake Beshear	1 /	Principal
Chris Smiley	510 Lake Street	(270)797-3938	BOE Chairman
Jim Brantley	103 W. Railroad	(270)797-8465	Attorney
Renee Miller	PO Box 383, Kuttawa	(270)388-2890	AD/Assistant Principal
Wayne Simpson	95 Elaine Dr	(270)797-4904	Coach/Teacher
Jose Labrado	358 Island Cover	(270)797-4529	Coach/Teacher
Brenda Gamblin	109 E. Ramsey	(270)797-8042	Guidance Counselor
Tana Roberts	2465 Olney Rd	(270)797-2922	Coach/ALC Instructor
Jane Bourland	8000 Nortonville Rd	(270)669-4228	Parent
Travis Butler	411 E. Hall St	(270)797-2815	Parent
Leslie Hamby	57 Dolph Carlton Rd	(270)797-4704	Student
Reese Martin	604 E. Walnut St.	(270)797-4269	Student
September 30, 200	minimum of three meetings durin December 16, 2003	g the 2003-2004 sch April 6, 2004	nool year on the following dates:
☑ Designated t	he following person(s) as the Titl	e IX coordinator for	the school:
Teresa Ashby	Principal PO I	Box 172, Dawson Sp	orings (270)797-2957
Name	Title	Address	Phone
reflected in the Co	orrective Action Plan.  It to the above information, the all it is the including copies of	oove referenced sch	the boys and girls athletics program ool maintains a complete permanent audit, all corrective action plans, and
7	Adelm W-7	20.04	
Principal's Signatu	ure Date	<u>20 0 4</u>	######################################
Trincipal s signati	Date /		
Days	The Chit	Y Kmile	
Superintendent Sign	Sylvania Sylvania Par	rd Chairpersons' Sl	gnature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

### 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

KHSAA Form T1 Rev. 8/03

**Participation Opportunities Test One** 

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	106	59	126	55
Row 2	BOYS	75	41	103	45
Row 3	Totals	181	100%	229	100%

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\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 31

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.)
  Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Juca	Auhly Date:	4 -	2-04

### 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

### **Participation Opportunities Test Two**

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	5	74	2	37	
	Row 2	j.v.:	3	44	1	15	
	Row 3	frosh:	1	8	1	8	
	Row 4	total:	9	126	4	60	48
BOYS	Row 5	varsity:	5	64	0	0	
	Row 6	j.v.:	2	26	0	0	
	Row 7	frosh:	1	13	1	13	e Suborganist generalis. Artesta propositi kanada
	Row 8	total:	8	103	1	13	13

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature: July Date: 4-2-04

### 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

### Participation Opportunities Test Three

### FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO	NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	YES	YES
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	YES	YES

Principal's Signature: Juena Auby Date: 4-2-04

### 2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

### Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	5	74	59
Row 2	j.v.:	3	44	35
Row 3	frosh:	1	8	6
Row 4	total:		126	100%
Boys				
Row 5	varsity:	5	64	62
Row 6	j.v.:	2	26	25
Row 7	frosh:	1	13	13
Row 8	total:		103	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:_	Juna	Achly Date	e: 4-2-04
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KHSAA Form T35 REV, 8/03

2003-2004

# BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART

TO INCLUDE BOOSTER CLUB FUNDING

	equipm	equipment and supplies	travel	vel	awards	rds	coaches' salaries ( to include supplemental and extended employment)	salaries clude mtal and ided	facilities improvements	ties ements	publications (if sport-specific)	ions (if
	В	Э	В	E	В	E	В	E	A	B	В	<b>Ξ</b>
G basketball	500.00	484.20		739.65		63.50	8800.00	8800.00				
B basketball	500.00	461.42		1105.00		63.00	8800.00	8800.00				
G softball	300.00	286.32				33.65	2350.00	2350.00				
B baseball	300.00	278.98		77.70		90.12	2350.00	2350.00		THE PARTY OF THE P		
G cross country	300.00	300.00		156.79		79.50	1500.00	1500.00				Light Shall Supply Transmission Control of the Cont
B cross country	300.00	300.00		156.79		78.50	1500.00	1500.00				
G golf												
B golf	300.00	68.26				66.25	1500.00	1500.00				
G soccer	300.00	239.76		365.65		91.45	2350.00	2350.00				
B soccer												
G swimming												
B swimming												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$34894.19

rructpar's Signature: Copyright 1999, Good Sports, Inc., Title IX and Gender Equity Specialists. All rights reserve Principal's Signature:

4-2-04 Date:

% for boys 49 % for girls 51%

KHSAA Form T36 REV. 8/03

### BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

Teams	equipm	equipment and supplies	travel	vel	awa	awards	coaches' (to in suppleme exter	coaches' salaries (to include supplemental and extended employment)	facilities improvements	ities ements	publications (if sport-specific)	ions (if secific)
	B	闰	8	E	В	E	æ	<b>F</b>	В	A	<b>~</b>	<u>ম</u>
G track	300.00	147.37				39.75	500.00	200.00				
B track	300.00	147.36				39.75	500.00	500.00				
G tennis												
B tennis												
G volleyball												
B wrestling												
G (list sport)						***						
B (football)												
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

% for boys 50 % for girls 50% 4. Indicate percentage of total expenditures for each gender: Total Expenditures \$1374.23

4-2-04

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Principal's Signature:

### 2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	(Respond based	ADVANTAGE TO on Internal Evalua appropriate colui	ation by checking
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES	Afficial Control of the Control of t		
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice	***		x
and Competitive Facilities			
Medical and Training Facilities and Services			X
Publicity			x
Support Services		A 444 444 444 444 444 444 444 444 444 4	X
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			x
Recruitment of Student Athletes			X

Principal's Signature:	Jues	Arbley	Date:	4-2-04

KHSAA Form 760 Rev. 8/03

SCHOOL NAME

Dawson Springs Community School

2003-2004 TITLE IX

## CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Track	Add long-jump pit	2003-04
	Acquire additional hurdles	2003-04
Softball/Baseball	Acquire additional pitching machines	2003-04
Softball	Add concession stand and press box to playing field	2003-04
Soccer	Add scoreboard to facility Requiation size playing field	2003-04
Boys and Girls HS Basketball	mes and JV/V Girls games ne time/nights of play	2004-05
Girls HS Basketball	Addition of 2 <sup>nd</sup> assistant coach to staff	2003-04
Cross Country	New course for practice and meets	2003-04
All Sports programs	Additional funding for equipment and supplies	2003-04
P		W 100 4 47 10 47 47

· For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.

Principal's Signature:

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### 2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	Dawson Springs High School	
School Enrollment	181	
Date	March 30, 2004	
Completed By	Renee Miller	

### Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

157 Number of Surveys

157 Total Returned (A minimum of 80% return is expected)

9-12 Grades Surveyed

How Was The Survey Administered? All 1<sup>st</sup> period classes (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

11 Cross Country (Girls)

13 Cross Country (Boys)

6 Field Hockey (Girls)

31 Football (Boys)

12 Golf (Girls)

3 Golf (Boys)

30 Soccer (Girls)

7 Soccer (Boys)

47 Volleyball (Girls)

8 Volleyball (Boys)

### Winter Sport (List Total Number of Participation Responses)

- 23 Basketball (Girls)
- 22 Basketball (Boys)
- 22 Gymnastics (Girls)
- 9 Indoor Track (Girls)
- 10 Indoor Track (Boys)
- 18 Swimming & Diving (Girls)
- 7 Swimming & Diving (Boys)
- 13 Wrestling (Boys)

Spring Sport (List Total Number 14 Baseball (Boys) 25 Fast Pitch Softle 13 Slow Pitch Softle 29 Tennis (Girls) 8 Tennis (Boys) 17 Track (Girls) 11 Track (Boys)	) pall (Girls)	
Other Sports (From Student Sur	evey T-61 Question 10)	
Name of Sport Archery Skateboarding Indoor Track Water Polo Bowling	Number of Students Intereste  1	
Number of Students who partice (From Student Survey T-61 Que	• •	
Sport	0	
List Intramural Sports students (From Student Survey T-61 Que		
Sport	Number 0	<b></b>

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

<u>Sport</u>		Number		
Slow-Pitch Softball				
<u>Gymnastics</u>	2			
	***************************************			
Reasons for not participating	in interscholastic atk	letics		
(From Survey Question 8)	in morsonomstic au	notios.		
(110m Burvey Question 0)				
Response		Number		
- MANAGEMENT - 11				
15 I prefer ot	her activities such as	s band, chorus, et	æ.	
16 I don't ha	ve time			
6 The practi	ice schedules and gar	me times are inco	onvenient	
19 The sport	I like isn't offered			
3 It's too ex				
l I prefer to	participate in club o	r intramural spo	rts	
10 Working				
1 Other				
Involve	d in a rock band		And the second s	
Student Suggestions to encoura	ge participation			
Offer more sports; classify ch	seerleading as a spor	t: lower the cost	to participate	
Ollot inote species, classify of		7, 20		
	<u></u>			
June 1	trhby		4-2-04	
Principal's Signature	1		Date	
	(/			
	•			

Number